

Eastport Health Care, INC.
PO Box H/ 30 Boynton St.
Eastport, ME. 04631
{207} 853-6001

JOB DESCRIPTION

Title: Behavioral Health Department Psychiatric Nurse Practitioner.

Position Category: Contract/ Salaried/ Exempt

Position Description: Advanced Practice Nurse working as part of a multi-disciplinary integrated treatment team to provide a full range of general psychiatric services to individuals with mental health and/or substance abuse issues.

Supervised by: Behavioral Health Director/Program Lead

All EHC employees are expected to engage and be active participants in quality improvement projects and efforts, risk identification and reporting, attend trainings and meetings as requested and contribute to overall team spirit and cooperation. Employee contributions in this regard are valued and necessary for the organization's successful care of our patients/clients.

Supervisory Duties: Supervises Psychiatric Clinical Nurse Specialist

Duties/Responsibilities:

1. Provides psychiatric evaluations/consultations for diagnostic and treatment recommendations; recommends psychotropic medication as indicated and provides medication management for psychiatric clients/patients.
2. Develops client/patient Treatment Plans as part of Integrated Treatment Team.
3. Maintains compliance with State and Federal laws and licensing requirements/regulations commensurate with position/license and practices within the Psychiatric Best Practice Standards of Care.
4. Provides off site psychiatric care when applicable.
5. Provides urgent care as necessary.
6. Maintains accurate and timely documentation of all client/patient services within the EHR.
7. Directs support staff to perform medical assistant duties as indicated; i.e. taking patient vital signs, performing Urine Drug screens, performing pill counts; calling in prescriptions to pharmacy, sending letters, scheduling follow-up appointments, making referrals for ancillary services and documenting all patient activities within the EHR.
8. Participates in evaluations of support staff.
9. Participate in required department, EHC and community meetings as directed; representing EHC in a professional capacity.
10. Performs other duties as directed by the Behavioral Health Department Director, CEO of Eastport Health Care.
11. Adheres to all Eastport Health Care Policies and Procedures.

Minimum Entrance Requirements:

1. Advanced Practice Nursing degree with certification as a psychiatric nurse practitioner.
2. Holds an active and valid State licensure with national certification, and is in good standing within profession.
3. Demonstrates professional skills and conduct commensurate with education and licensure; and is able to demonstrate best practice quality standards of care.
4. Ability to work as an integral part of an integrated treatment team in providing psychiatric services.

ESSENTIAL FUNCTIONS:

COMPREHENSION: Understands Complex problems and collaborates to explore alternative solutions.

ORGANIZATION: Organize and prioritize individual work schedule to manage multiple task and/or projects.

DECISION MAKING: Makes decisions that have a significant impact on the clinics credibility, operations and/or service.

COMMUNICATION: Communicates in -depth information for the purpose of interpreting, and/or negotiating.

PHYSICAL REQUIREMENTS: keyboard operation and sitting for extended periods of time. Ability to occasionally lift up to 25 lbs. Visual acuity for extended periods of monitor operation. Speaking and hearing. Use of interfaced communication devices.

Signature

Date

Signature

Date